

## **Response Summary:**

**A hot work permit is required for any temporary operation involving flames or the producing of heat and/or sparks. This includes, but is not limited to: brazing, cutting, grinding, soldering, thawing pipe, torch applied roofing, and welding.**

## **Instructions:**

1. Complete the checklist below indicating that all precautions have been considered and will be taken whenever possible.
2. Once complete, the permit request will be sent to EH&S and/or the Fire Marshal for review.
3. If the request is complete and precautions are satisfactory to the reviewer, you will receive an approved hot work permit via email within 24 hours. If this is a rush request, complete the request form then call EH&S Safety at 951-827-5118.

After receiving the approved permit, it must be posted at the job site until hot work activity has been completed. When the job is finished, fill in the "Work Completion Notice" section at the bottom of the approved permit and email to [hotwork@ucr.edu](mailto:hotwork@ucr.edu). Keep a copy of the permit for your records.

## **Q2. PLEASE SELECT PERMIT TYPE:**

- Facilitates maintenance and other small projects

## **Q3. PRECAUTIONS CHECKLIST:**

**Note: If necessary, please use the comments area below to further explain why a listed precaution cannot be taken in the manner described.**

- Available sprinklers, hose streams, and fire extinguishers are in service and operable
- Hot work equipment is in good repair
- Fire detection equipment protected from false activation
- PPE is used to protect workers from physical and chemical hazards while hot work is being performed

Q4.

## **WITHIN 35 FEET (11 METERS) OF HOT WORK SITE:**

- Flammable liquids, dust, lint, and oily deposits are removed/cleaned
- Explosive atmosphere in area is eliminated
- Floors are swept and clean
- Combustible floors are wet down and/or covered with fire protection blankets
- Other combustibles are removed when possible or else covered with fire protection blankets or metal shields
- All wall and floor openings are covered
- Fire protection blankets are suspended beneath work
- Ducts and conveyors that might carry sparks to distant combustible materials are protected or shut down

## **Q5. FIRE WATCH/HOT WORK AREA MONITORING:**

- Fire watch will be provided during and for at least 30 minutes after work stops (including lunch and break times)
- Fire watch is supplied with suitable fire extinguishers and fire fighting equipment
- Fire watch is trained in the use of fire extinguishing equipment and in sounding emergency alarm
- Additional fire watch may be required in adjoining areas, above, and/or below
- Fire watch will verify isolated fire detection equipment is returned to normal operation

## **Q6. WORK ON WALLS, CEILINGS, AND/OR ROOFS:**

- Does not apply

## **Q7. WORK ON ENCLOSED EQUIPMENT:**

- Does not apply

## **Q8. OTHER PRECAUTIONS TAKEN:**

N/A

## **Q9. OTHER COMMENTS:**

N/A

# PLEASE COMPLETE ALL FIELDS BELOW

## **Q11. HOT WORK BEING PERFORMED BY:**

- UC Riverside employee

Q12.

## **HOT WORK OPERATOR:**

<b>Name</b>	Daniel mendez
<b>Company/Department</b>	Facilities Sheetmetal shop
<b>Mobile Phone Number (###-###-####)</b>	9516084082

**Q14. FIRE WATCH:**

<b>Name</b>	Ryan McGinnis
<b>Company/Department</b>	Facilities Sheetmetal shop
<b>Mobile Phone Number (###-###-####)</b>	9516084061

**Q15. JOB TIME FRAME:**

<b>Start date</b>	07/31/2025
<b>Start Time</b>	8:15 AM
<b>End Date</b>	07/31/2025
<b>End time</b>	10:00 AM

**Q16. LOCATION OF HOT WORK (BUILDING, FLOOR, ROOM, ETC.)**

Police building

**Q36. Project/WO Number:**

95037

**Q17. PROJECT/JOB DESCRIPTION:**

Cut off welded anchors for exterior garage door

**Q18. FACILITIES SUPERVISOR OR UCR PROJECT MANAGER SUPERVISING THIS JOB:**

<b>Name</b>	Cory Gryniuk
<b>Phone Number</b>	9517436159
<b>Email</b>	Cory.Gryniuk @ucr.edu

**Q19. HOT WORK PERMIT REQUESTOR:**

<b>Name</b>	Daniel mendez
<b>Department/Contractor Company</b>	Facilities Sheetmetal shop
<b>Phone Number</b>	9516084082
<b>Email Address</b>	Dmendez@ucr.edu

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**Embedded Data:**

N/A